



Stoke Bishop, Westbury-on-Trym & Henleaze
Neighbourhood Partnership

Transport Working Group - Terms of Reference (September 2016)

Aims:

- To research, review, monitor and report on transport-related issues in the two Wards of Stoke Bishop and Westbury-on-Trym & Henleaze, ensuring that the views of residents from the area are considered.
- To work with Bristol City Council Traffic Management and other relevant statutory service providers to make recommendations to the Neighbourhood Partnership regarding devolved budgets.
- To influence additional transport related issues as agreed by the Neighbourhood Partnership and negotiate relevant activity from citywide and other budgets.

Powers:

- To design and carry out consultation activity.
- Report findings back to the Neighbourhood Partnership who will discuss options – final decisions will be taken by the elected councillors for each Ward at the Committee element of the NP meeting.
- Gather information from residents, using forums, public events and meetings, and by other forms of public consultation, as deemed appropriate.
- Work with Council Officers.
- To revisit the Terms of Reference every 12 months - this will be agreed by the NP Board.

Membership:

- One chairman, who is an elected or co-opted Neighbourhood Partnership Representative, to be elected annually by the Working Group and who will lead the Group, chair the meetings and liaise with appropriate BCC staff.
- One of the elected NP Ward Representatives from each ward to represent and lead the work of each Ward – to be elected annually.
- The Group must include one NP Elected Representative from Stoke Bishop and two from Westbury-on-Trym & Henleaze to be quorate.
- Interested residents from each Ward to help conduct surveys and participate in walkabouts etc.
- A Representative from BCC's Highways and Traffic Team
- The Police point of contact will be the local Neighbourhood Manager, who can be e-mailed regarding relevant issues.
- All members may be offered training as appropriate.

Meetings:

- To meet quarterly to plan and discuss areas of work – to ensure wider participation by meeting on different nights of the week throughout the year.
- Additional meetings may be called as and when deemed necessary.