



Dear Resident

The Stoke Bishop, Westbury-on-Trym & Henleaze Neighbourhood Partnership (NP) is a body that aims to improve the quality of life for residents living in the area. Comprising local councillors, resident reps and officers from Bristol City Council and other agencies, it aims to find local solutions to local problems. This is an exciting time for NPs. Each NP has its own Neighbourhood Partnership Plan which sets out the priorities, resources, and responsibilities of the NP. The Mayor has expressed strong support for increasing the role of NPs in communities.

If you wish to stand for election to be a resident rep on the NP, please read the attached documentation. Elections for new NP Resident Reps are due to take place at the next round of Neighbourhood Forums in May. If you are interested in either standing yourself or nominating another resident (you should check they are willing to stand), you are invited to complete the attached forms.

Enclosed you will find:

- Details of the election process we will be following
- A nomination form, which needs to be completed and returned by **5pm Friday 29<sup>th</sup> April 2016**.
- A copy of the Neighbourhood Partnership Terms of Reference
- Information on Neighbourhood Partnerships
- An election poster

All elected reps are expected to accept the following responsibilities:

- You will need to attend Neighbourhood Partnership meetings on a quarterly basis.
- You will need to attend Neighbourhood Forum meetings in your own ward, also on a quarterly basis.
- You will need to take part in feeding back outcomes to the Neighbourhood Partnership meetings and Neighbourhood Forums and other meetings/groups you may be involved in within your community.
- You will need to make a declaration of interest when joining the Neighbourhood Partnership and at any time during the term of service should your situation change.
- You will be expected to take an active role in other working groups, take part in an induction and other training and development as and when required.

I would also remind you that you are entitled to vote at the election.

Please encourage your friends and neighbours to vote too!

Thank you again for your interest.

*David Mayer*

Chair

Stoke Bishop, Westbury-on-Trym & Henleaze Neighbourhood Partnership